

**City of Wellington Commissioner Meeting  
March 25, 2015  
Began: 7:03 PM**

**Attendance:** Judy Kaleher, Ellen Hauber, Sara Sievert, Mike Newton, Carrie Ritsert, Sandra Moon, Suzie Arrow, Guests: Lois Roby (2210 Manchester) and Sharon Milton (2723 Wadsworth). Officer Ron Fey was unavailable.

**Minutes for January (2-3) – Motion – Sara, 2<sup>nd</sup> - Sandra, all in favor**

*Updates from Carrie Ritsert, Attorney*

Carrie gave a brief update of current legislation that could impact the City in the future.

*Updates from Mike Newton, Mayor*

**Addressed Guests/Clerk Opening (10):** Ellen Hauber presented the duties of the clerk position. Lois Roby and Sharon Milton introduced themselves and supplied background/experience.

**Ethics/Block watch Committees –** Megan/Paul Rosen interested (will attend April meeting) also Roby and Milton said they were interested in the block watch if not appointed for the Clerk position. Possible Ethics Committee candidates may be sworn in during the April meeting.

**American Legion:** Michael House the developer for the Legion property will present plan to the City Commission on Tuesday April 7 at 6:30. Motion for a Special Meeting – Motion – Sara, 2<sup>nd</sup> - Sandra, all in favor. Mike will coordinate the meeting and make appropriate notifications.

**Residents Emails List (11) –** Ellen will research how many residents are “opening” emails. Judy to work on obtaining additional emails.

**Budget –**Lowell/Brighton landscape project to be major initiative for 2015/2016. City to prioritize sidewalk replacements and tree replacement program for the remainder of 2014/2015.

**Grant –** Mike still working with Jeff Noble to get the remaining \$2,000 of the grant; we have received \$2,000 but are holding the checks.

**Recycling Carts –** Mike will investigate rolling carts for recycling with WM.

**April Meeting –** Mike will not be able to attend. Mayor Pro-tem, Sara to preside.

*Updates from Judy Kaleher, Treasurer*

**Financial Report for February (12) 1<sup>st</sup> –** Ellen, 2<sup>nd</sup> - Sara, all in favor

**Ascencia CD –** Judy will roll over to a 6 month CD.

**Tax Delinquency Issues –** All taxes have been paid.

**Rental Property Permits** – All permits have been turned in and paid.

**Lamppost - Bardstown Rd and Manchester / 2215 Manchester** –will contact Terri to see when work will be done. \$1,295 was the estimate received to move light away from driveway at 2215 Manchester.

**TARC** – Mike will update Jeff about the lighting wire cut during TARC sidewalk installation to see if they will provide reimbursement.

**Cable Franchise Agreement** – Carrie will investigate.

Updates from Sara Sievert, Commissioner and Mayor Pro Tem

**Post Winter Road Reviews** – Sara will walk city for potholes and possible road crack sealing. Small pothole has been reported at Brighton/Bardstown Road.

**MSD Update** – Sara will review the Rapp easement issue and Sandra Moon's (2232 Brighton) drainage issue. Also she will look at draining issues at 2402 Manchester. MSD has pledged to plant trees for the Blankenbaker's.

**Sidewalk project** – Sara and Judy will walk the city and make a list of squares needing attention – replacing or grinding. Try to get work in before end of the fiscal year and will reach out to Bryant Stevenson's (ABBICO) for a quote.

Updates from Ellen Hauber, Commissioner

**Spring newsletter:** Ellen will gather ideas - Free MSD sump pump program, assemble a list of "other" MSD issues, blockwatch, parking on sidewalks, announce facebook, commissioner roles, police patrols while on vacation, personal sidewalk work (coincide with City Project).

**Emails:** Reviewed MailChimp notices to residents this past month

**Dumpster Permit** - Approved for 2519 Brighton

**Oaths** – Mike swore in Ellen. Judy notarized and will update with Frankfort election office. Mike will file the notarized oath with Metro. Judy will update the Jefferson Co. Board of Elections.

**Transition** – Ellen will work to gather information for Clerk transition.

**Website** – Ellen will add specific Commission roles to the website next month.

**Ethic Committee** – Ellen to present overview to potential candidates at April Meeting.

Updates from Sandra Moon, Commissioner

**Parking Ordinance (18)** – To review Parking Ordinance/Municipal Order and possibly amend for continuous parking language in April or May.

**Animal Control** – Sandra drafted letter to resident and rental owner at 3004 Spencer to restrain dog or add fence and will mail.

**Facebook** – Sandra will try to get this up and running to promote in upcoming newsletter. Ellen will move MailChimp to her as well to keep message consistent.

Updates from Suzie Arrow, Commissioner

**Signage** – Suzie will review area by Phelps house and have a “No Parking Here to Corner sign” installed. Also she will take inventory of No Parking Signs to add a sign to the back of each one. She will work with Judy and Marty to get an estimate. Survey the inventory that Rick Sims is holding in his garage.

**Block Watch Expectations** – Suzie will review other cities and put a list of duties and expectations together to discuss at the next meeting to possible candidates.

**Road Humps** – City would like to have a road hump placed on Kipling where it enters the city. There used to be one there. Suzie will also present an idea for additional road humps on Brighton if possible.

**American Legion** – Linda Smith asked Suzie to present the idea to the board of petitioning for the American Legion on the Historical registry list. The City does not wish to pursue this.

Other:

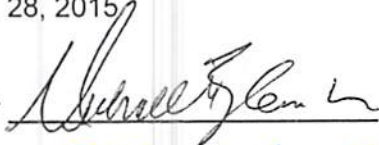
**Cash Express Solicitation** – Promotional bags were recently thrown onto driveways on Brighton. Judy will call them and tell them we have a no solicitation policy.

**Motion to appoint Lois Roby as Clerk** - Motion – Ellen, 2<sup>nd</sup> – Sara, all in favor. Mike to ask Lois if she will accept the Appointment.

**Adjourn:** 8:34 PM 1<sup>st</sup> – Ellen, 2<sup>nd</sup> – Sara, all in favor.

**Next Meeting:** April, 28, 2015

Mike Newton, Mayor



Ellen Hauber, City Clerk

