

**City of Wellington Commissioner Meeting
February 25, 2013**

Began: 7:00 PM

Attendance: Rick Sims, Joan Noles, Judy Kaleher, Ellen Hauber, Mike Newton, Sara Sievert, Carrie Ritsert, Guest: Kay Mauer (3009 Lowell Dr)

Minutes – 1st – Joan, 2nd - Sara, all in favor

Financial Report (December 2013) 1st – Sara, 2nd - Joan, all in favor
(January 2014) 1st – Sara, 2nd - Joan, all in favor

Updates from Carrie:

Jefferson Co. Cable Commission: She is working with a partner at her firm on this and will get us updated extension paperwork.

Minutes – We need to provide the November meeting minutes to Keefe Montgomery to completely satisfy his open records request.

Updates from Sara:

MSD Project: Sara should be able to get the schedule Thursday. Water Co. will lower the lines before the Flynn Brothers start their work they are budgeting 180 days of work. Joe will be installing a mailbox and a board to post permits in the triangle at Brighton and Lowell. MSD sent letters to affected residents.

Updates from Mike:

Municipal Ordinance - clerk and treasurer annual compensation: Mike will draft for the March meeting.

2407 Manchester/Lisa Hardley tree payment: Mike will continue to pursue this. \$50 initial payment is expected.

\$3,000 Grant Proposal: Mike will get the proposal to Paul Schmidt. Commissioners should plan what to do with the grant prior to June.

Municipal Order - Budget: Reviewed budget vs. annual projected results. Municipal Order was read for three budget shortfalls (fire/police and general and administrative expenses). Motion was made to approve Municipal Order #2. 1st – Mike, 2nd - Sara, all in favor.

Website: LouGeek has granted access to the development site and Mike will forward it to everyone. Ellen will contact them regarding any adjustments needed to the site.

Law Enforcement: Mike reviewed expense history. After some discussion, it was decided to adjust upcoming months of March and April to 30 hours and then continue at 39 for May and June.

Insurance Premium Tax: Mike presented sample forms that we can use to better communicate to Wellington residents regarding the insurance premium tax. We will revisit at the next meeting.

Updates from Judy:

Rental Registration Ordinance: Judy has sent 3 second notices (2/10). Next, she will send third notices that state a lien is being placed on the respective properties for non-compliance. All registration funds received will be segregated from the financial statements and budget.

Tax Payments Update: There are three delinquent tax payments. Judy sent notices February 5.

Lawn Service: Agreed to continue with A-OK Landscaping and begin working on contract renewal.

Newsletter: MSD, yard sale date, insurance tax premium; work towards moving to an online newsletter.

Send letter to 2317 Manchester Joseph Wethington to clear tree debris.

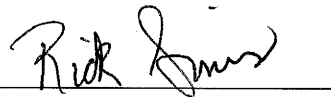
Updates from Joan:

None

Adjourn: 9:05 1st – Mike, 2nd – Joan, all in favor.

Next Meeting: March 25, 2014

Rick Sims, Mayor



Ellen Hauber, City Clerk

